

# Primary One Orientation

## Academic Year

### 2025/2026



7:30 AM

# Attendance & School Hours



# Attendance & School Hours

- Morning lines start 7:35 (all weekdays).
- Arrival time: 7:15 am – 7:30 am (line starts at 7:30 am).
- Students arriving after 7:45 am will abide to the school policy.

<https://www.nrcschools.com/parentsguide.html#content4-ec>



# Uniform

- **Students should come to school neat and tidy every day.**
- **Shoes must be either all black or all white.**
- **Socks: plain WHITE only.**
- **Undershirt: white only**



# Appearance

## Boys:

Short, neatly cut hair is required.  
Long hair is NOT allowed.

## Girls:

- Loose or wild hair is not accepted.
- Girls' hair have to be tied.



# APPEARANCE

## GIRLS:

- Bracelets, necklaces and colorful headbands are not allowed in school.
- Only small stud earrings are allowed.
- No hanging earrings are allowed.
- Nail polish is not allowed.



Parents are kindly requested to ensure their sons comply with this policy before attending school each day.

Failure to adhere to this regulation will result in:

- 1- Warning through phone call to the parent.
- 2- One session off (detention).
- 3- Half-day school detention.



\*\*\* If the action continues (coming to school with long hair), the child will not be allowed to enter the classroom or attend the school day, and the parent will be required to take his son home.



**DISCIPLINE**



- Ms. Sally Farid (01280370010) is in charge of discipline for Lower Primary.
- Ms. Nevine Samir (01284148191) is in charge of the playground discipline.

# Personal Hygiene

- Students must keep a safe social distance (no hugging or kissing colleagues or teachers).
- Nails must be clean, neat, and short.



# Leaving School During the Day

- If advised by the school doctor.
- Family travel (proof must be submitted).
- Death in the family.
- Sports championship  
(official documents must be submitted to the Students' Affairs Office)



In case a student will not go back home by bus for any reason, first, parents need to inform the students' affairs by sending a Whatsapp message (01279550769) before 12:00 p.m. and send the identity card of the parent and the identity card of the one who will take the student from school; second, parents need to call the bus matron, after that, to inform her.

In case of any change in the person who will pick up the child at the end of the day, you should send a Whatsapp message (01279550769) before 12:00 p.m.

**\*\*\* Any late change will be inconvenient.**



NRC's instructional program is based on the assumption that students will attend school regularly.

**Daily class attendance** is a condition for general academic progress at the school.

- If your child is absent, he or she should bring a note to the students' affairs office explaining the reason for the absence.
- In the case of an **extended illness**, we ask that the doctor's note be supplied upon the child's return, the school doctor should see him before entering the class. Extenuating health concerns should be brought to the attention of the school doctor.



# Valuable Items

- Mobile phones are forbidden at school.
- No electronic devices or watches or smart watches.
- No jewelry.
- If any of the items mentioned above are found by the school staff, parents will be notified and can collect the item after one week



## Items Delivered to School

- Items from parents will only be received by the school receptionist between 8:00 am – 10:00 am.

\*\*\* No exceptions are allowed, as this is the school policy.

<https://www.nrcschools.com/parentsguide.html#content4-ec>



## Special Events

- Birthday parties will **NOT** be celebrated in classrooms as we have a tight schedule.
- Gifts sent to students in class will **NOT** be accepted.
- NRC staff do not accept presents.
- A simple thank you card, some encouraging words (inspiring and supportive), or a flower is sufficient.



# Meetings

- A weekly schedule will be provided where parents can contact teachers by phone.
- The schedule will be posted in the Lower Primary School News section on the website, and on Google Classroom.



# Agenda

- In the primary stages, daily communication between teachers and parents happen through the agenda. This communication includes lesson covered through the day, special notices about class or school event.
- Check Google Classroom DAILY.



# Healthy School

- Money is forbidden, as NRC has no canteen.
- Junk food is NOT allowed (Nutella, jam, honey, and halawa).
- Chocolate milk is also NOT allowed.
- Parents are advised to provide healthy, nutritious, homemade snacks.



## **Exams Policy**

We will inform you later on Google Classroom after the Ministry of Education announces the examination system for grade one.



## Contacts

- Lower Primary Mobile Number: 01279550769
- The school secretary is available from 8:00 am – 10:00 am.
- Website: [www.nrcschools.com](http://www.nrcschools.com)
- Detailed guidelines for each subject will be available on the Google Classroom.
- Kindly check Google Classroom daily for updates and subject information.



Thank  
you!

The image features the words "Thank you!" in a playful, hand-drawn style. The letters are thick and outlined in black. Each letter is a different color: 'T' is yellow, 'h' is orange, 'a' is green, 'n' is purple, 'k' is orange, 'y' is green, 'o' is red, and 'u' is blue. The exclamation point is also blue. The text is decorated with several flowers: a large pink flower with a yellow center is positioned in front of the 'y' and 'o'; a small blue flower is to the left of the 'y'; a blue flower is above the 'k'; and a light blue flower is to the right of the 'k'. The background is a light blue gradient.